

Listserv Application Form

Print this form and return when completed to Network Support in Justin 122A.

Moderator's Name: _____

Moderator's E-mail Address: _____

Moderator's Department: _____

Moderator's Telephone: _____

Location of Moderator: _____

Name of Listserv (up to eight alpha/numeric characters) _____

Short Description of Listserv _____

List of e-mail addresses Please attach a short list of e-mail addresses or send a text file containing the addresses to support@humeck.ksu.edu

Posts by moderator only: No Yes, only the moderator can post to the list

Block attachments: No Yes, messages with file attachments are not allowed

Non-members may post: No Yes, anyone can post messages to the listserv

Reply to List: No Yes, replies are automatically directed to the listserv

Welcome Text: _____

(a message automatically sent to new members) _____

Date _____